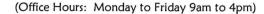
Forest Row Parish Council

Clerk:

Mr D O'Driscoll

Email:

parishclerk@forestrow.gov.uk







Community Centre Hartfield Road

Forest Row

To: All members of the FINANCE & POLICY COMMITTEE:

Cllrs. Gilbert (Chair), Eichner, Hugo, Jaffay, la Djoi,

Lewin, Taylor-Smith & A M Waters (All other Councillors – for information)

East Sussex RH18 5DZ 01342 822661

Fax: 01342 825739
Email: info@forestrow.gov.uk

Website: www.forestrow.gov.uk

the FINANCE & POLICY COMMITTEE to be held on TUESDAY 19th MARCH 2024 in the Garden

Your attendance is required at an extra-ordinary meeting of

Room of the Community Centre at 7.00pm.

Date:

Tel:

13 March, 2024

Mr D O'Driscoll Clerk to Forest Row Parish Council

AGENDA

Dear Sir/Madam.

- 1. PUBLIC PARTICIPATION
- 2. APOLOGIES FOR ABSENCE
- 3. DECLARATIONS OF INTERESTS/ DISPENSATION REQUESTS
- 4. TO DEFER RECORDS OF THE MEETING HELD ON 6TH FEBRUARY 2024
- 5. TO CONSIDER A GRANT APPLICATION FROM FOREST ROW FESTIVAL
- 6. ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL

COUNCILLORS' BRIEFING FOR MEETING OF THE FINANCE & POLICT COMMITTEE ON 19th MARCH 2024

- 1. PUBLIC PARTICIPATION
- 2. APOLOGIES FOR ABSENCE None signified in advance.
- 3. **DECLARATIONS OF INTEREST/ REQUESTS FOR DISPENSATION** Members who have a <u>financial</u> interest in this agenda item may wish to declare a personal interest.
- **4. RECORDS OF MEETING** Since this is a single issue extra-ordinary, consideration of the last meeting minutes will be deferred to the next ordinary meeting

5. GRANT APPLICATION FROM FOREST ROW FESTIVAL

This came before Full Council on 20th February last (under C39/24), but was deferred pending the outcome of an imminent Festival Committee meeting. This will be the last opportunity for the Festival to present a grant application in this financial year. The papers are attached.

ACTION: to resolve as appropriate

6. ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL

FOREST ROW PARISH COUNCIL



The Community Centre

Hartfield Road

Forest Row East Sussex RH18 5DZ Tel:

01342 822661

Email: Web: parishclerk@forestrow.gov.uk http://www.forestrow.gov.uk

Clerk:

David O'Driscoll

REQUEST FOR GRANT AID

Please note that grants will only be considered by the submission of this form

NAME OF OROLLING						
NAME OF ORGANISATION: Forest Row Festival						
NAME OF CONTACT PERSON:						
Reece Hemmings						
ADDRESS FOR CORRESPONDENCE:	Tel: 07821555673	Tel: 07821555673				
Flat 11, Pheonix House, Cantelupe Road,	Email: hemmingsrfrov	vfest@amail.c	com /			
East Grinstead,		enquires@forestrowfestival.org.uk				
West Sussex	711 6 11 1					
	Web (if any): wwwfor	Web (if any): wwwforestrowfestival.org.uk				
POST CODE: RH19 3BE		SUM REQUESTED: £3000 (£1800 for Toilets and Waste Collections,				
TO WHOM SHOULD ANY GRANT	£600 for Fencing and Frow Fest	£600 for Fencing and £600 for insurances)				
CHEQUE BE MADE PAYABLE?	Frow Fest					
DO YOU HAVE AUDITED ACCOUNTS?	IF YES, ARE THEY AT		IF NO, PLEASE EXPLAIN WHY			
	Yes 🔀 No	(Accounts)	We are a small organisation, so do			
			not have the audited, but please see			
IF APPLICABLE, DO YOU HAVE A BUDGET	?		our budget for the past few years.			
Yes No	Yes No	(Budget)				
ARE YOU ASKING FOR FUNDING FROM		Yes	No			
	2 .					
From	Amount		Purpose			
		Funding ban	ds, security and other			
Art Council England	£14,000	,000 infrastructure.				
PURPOSE OF REQUEST (please use se	cond sheet if necessary)				
We would like to invite the Parish council to funding for the areas that we believe align	o neip support The Forest	Row Festival	2024. We have chosen to request			
environment. The areas include;	with our shared goals of h	iaintaining a s	sale, secure and clean			
Fencing, which helps us meet the legal rec	uirements laid out in our l	icense from W	Vealdon and has proven over the			
last few years to keep our festival goers sa		Kara da kar				
Waste and Toilet Management, we plan or make sure the waste is disposed of respon	i using an etnicai waste so isibly	olution to help	keep the green clean and to			
Insurances, helping get the insurances cov		nore money in	to keeping the young festival			
goers safe.			is neeping are young recaval			
We plan on using the surplus to make contribution to local community groups.						
HOW WILL IT BENEFIT THE COMMUNITY? The 2024 Forget Pow Community Footbiel is a present of a valuation of the latest test and						
The 2024 Forest Row Community Festival is a grassroots, volunteer-driven event that aims to bring residents together, foster community spirit, and promote a vibrant local arts and culture scene. Launched in 2001 by local						
residents, the Festival provides a platform to showcase creative talent within the community, raise awareness of						
local projects and causes, and strengthen social cohesion between neighbours.						
This year we're focusing on reuse and repurposing as we expand partnering with local artists and initiatives to create fun upcycling activities both on the green and across the village.						
FOR OFFICIAL USE ONLY						
Date of Meeting: Min.No:	Approved: Yes	S No	Amount:			

Forest Row Festival -- community accounts

2023 P&L - yearend December 31st

Revenue			Expenses
Grants	732		14,466 Equipment rental
Licenses (stalls	8,250		6,767 Marketing
Sponsorship	3,335		1,725 Admin
Donations	11,365		
total revenue	23,682		22,958 total expenses
Ann	ual Surplus	724	
Sur	plus from la	1,137	
To	otal surplus	1,861	

Forest Row Festival -- community accounts

2022 P&L - yearend December 31st

Revenue			Expenses
Grants	10,500		13,140 Equipment rental
Licenses (stalls	4,200		5,743 Marketing
Sponsorship	720		1,200 Admin
Donations	5,800		
total revenue	21,220		20,083 total expenses
Sur	ual Surplus plus from la: otal surplus	1,137 0 1,137	

Forest Row Festival -- community accounts

2019/20 P&L - yearend March 31st

Revenue			Expenses
Grants	6,700		14,748 Equipment rental
Licenses (stalls	3,400		4,712 Marketing
Sponsorship	3,140		1,328 Admin
Donations	6,152		
total revenue	19,391		20,788 total expenses
Sur	ual Surplus plus from la: otal surplus	-1,396 2,580 1,184	