

MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING HELD ON 11th JULY 2023 IN THE GARDEN ROOM OF THE COMMUNITY CENTRE AT 7.30PM.

PRESENT: Cllrs. Eichner, Gilbert, Harvey & Lewin

APOLOGIES: Cllrs. Jaffay, la Djoï & Waters

NOT PRESENT: Cllr. Hugo

IN ATTENDANCE: The Clerk & Asst Clerk

111/23 PUBLIC QUESTIONS

None.

112/23 TO DESIGNATE A CHAIR & VICE-CHAIR FOR THIS COMMITTEE

Cllr. Lewin proposed Cllr. Gilbert as Chair of this Committee. This was seconded by Cllr. Eichner and AGREED.

Cllr. Eichner proposed Cllr. Waters (pending his consent) as Vice-Chair of this Committee. This was seconded by Cllr. Lewin and AGREED.

113/23 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Jaffay (family), la Djoï (ill) and Waters (holiday).

114/23 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

115/23 MINUTES OF THE MEETING HELD ON 14th MARCH 2023

Cllr. Lewin proposed that the minutes of the meeting of 14th March 2023 be accepted. This was seconded by Cllr. Gilbert and AGREED

There were no objections to the deletion of the digital transcript of that meeting.

116/23 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM LAST MEETING: None raised.

117/23 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

1. Papers to external audit- NOTED
2. Decisions referred to Full Council - NOTED
3. Local Authority pay award for 2023-24 - NOTED

118/23 FINANCIAL REPORT

This had been previously circulated and was NOTED.

119/23 LIST OF PAYMENTS

The List of Payments had been circulated in advance and was APPROVED.

Unity Trust from 6 th March 2023 to 31 st March 2023	£ 45,990.50
Unity Trust from 1 st April 2023 to 5 th July 2023	£142,766.23
Pocket Card – David O’Driscoll 1 st March to 31 st March 2023	£ 136.62
Pocket Card – David O’Driscoll 1 st April to 5 th July 2023	£ 124.94
Pocket Card – Carolyn Coomber 1 st March 2023 to 31 st March 2023	£ 87.35
Pocket Card – Carolyn Coomber 1 st April 2023 to 5 th July 2023	£ 524.32
Pocket Card – Gages 1 st March 2023 to 31 st March 2023	£ 1,145.20
Pocket Card – Gages 1 st April 2023 to 5 th July 2023	£ 3,473.92
Pocket Card – Youth 1 st March 2023 to 31 st March 2023	£ 382.99
Pocket Card – Youth 1 st April 2023 to 5 th July 2023	<u>£ 873.67</u>
Total	£195,505.74

120/23 BANK RECONCILIATIONS & COUNCILS INVESTMENTS

This had been previously circulated and was NOTED

121/23 TO CONSIDER & RESOLVE ON THE COUNCIL’S WORKING GROUPS

Cllr. Lewin proposed that the following Working Groups to be formally recognised:

To&Frow – a group exploring ways to engage the local community – to report to Community Services in the first instance

Comms – a group focusing on internal and external communications – to report to Community Services in the first instance

Discovery – a group looking at council operations in general with a mind to make recommendations of way things could potentially change in 6 months time – to report to Full Council.

This was seconded by Cllr. Eichner and AGREED.

It was NOTED that either the Clerk or Asst. Clerk would try to attend all Working Group meetings.

122/23 TO NOTE RE THE RENEWAL OF COUNCIL’S INSURANCES

The Council is currently in the second year of a three year agreement with Hiscox. NOTED

123/23 TO RESOLVE ON THE APPOINTMENT OF THE EXTERNAL HR CONSULTANT

The Council had been quoted two different costs for the renewal of the service from Council HR Governance and Support, dependant on the length of the agreement.

Cllr. Eichner proposed that the Council renew at £ 1400 pa for five years. This was seconded by Cllr. Gilbert and AGREED.

124/23 TO CONSIDER REVISION OF THE ASSET REGISTER

After discussion, Cllr. Gilbert said he would look at the current Asset Register and bring to a future meeting.

125/23 TO CONSIDER THE ALLOCATION OF THE RESERVES BUDGET

This was NOTED

126/23 TO CONSIDER THE COMMUNITY EMERGENCY PLAN

After discussion, it was agreed to send the recently acquired template to Cllr. Lewin. The office would check with other Parish Councils if they have a current emergency plan and in what form.

127/23 A NEIGHBOURHOOD PLAN

This was discussed and would be put on the next agenda. The old Parish Plan would be circulated to all Committee members for information. Members would review the Neighbourhood Plans from other Parishes and also investigate the possibility of a village plan.

128/23 PROVISION OF AFFORDABLE HOUSING

After discussion, it was AGREED that a meeting would be arranged between Full Council and AiRS.

129/23 TO NOTE ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL None

The meeting closed at 8:47pm.

SIGNED:..... (Chairman) DATE.....