

**MINUTES OF THE MEETING OF THE FACILITIES COMMITTEE HELD ON 7th NOVEMBER 2023
IN THE GARDEN ROOM OF THE COMMUNITY CENTRE AT 7.30PM**

PRESENT: Cllrs. Hugo (Chair), Cocks, Eichner, Gilbert, Summers & A M Waters

APOLOGIES: Cllrs. Scott

NOT PRESENT:

IN ATTENDANCE: The Clerk & Asst Clerk. Mrs Pritchitt, Mrs Wogan, Mr Keen & John Summers. Mr A J Waters

146/23 PUBLIC QUESTIONS

John Summers spoke about the 'Gleesons' land. He said that the map circulated was not accurate, the car park was privately owned and had no capacity for extra cars, and that investigations should be carried out re wildlife in that area.

Mrs Pritchitt said she thought that the Meet & Greets were a lovely idea but there should be more time for public questions and comments.

Mrs Wogan said that Councillors should introduce themselves at the Meet & Greets. She was also concerned at the possible rise in the precept.

147/23 APOLOGIES

Cllr. Scott(work), Cllr. Cocks for being late

DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

148/23 RECORDS OF THE MEETINGS OF THE FACILITIES COMMITTEE HELD ON 27TH JUNE 2023

Cllr. Eichner proposed the minutes of the Facilities Committee of 7th June 2023 be approved. This was seconded by Cllr. Gilbert and AGREED.

There were no objections to the deletion of the digital transcript of the meeting.

149/23 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM THE LAST MEETING

None

150/23 TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION

The Report had been previously circulated (within the briefing note) and was NOTED.

151/23 BUILDINGS & STREET ASSETS; TO NOTE & RESOLVE AS REQUIRED

1. Public Library Lease – Cllr. Summers proposed that the lease be renewed as had been previously circulated. This was seconded by Cllr. Waters and AGREED
2. Community Centre refurbishment – A previous maintenance report and an updated list would be amalgamated for future consideration. NOTED
3. The Crittall windows – A report from Rory Cullen (heritage expert) had been previously circulated. Cllr. Gilbert proposed that quotes should be obtained for repair and refurbishment. This was seconded by Cllr. Summers and AGREED.
4. Memorials for deceased community members –
Mr Fred Bishop – Cllr. Eichner proposed that a quote be obtained for a bench – a possible site was suggested in the Community Centre curtilage, with consultation with the family. This was seconded by Cllr. Waters and AGREED
Val Osbon-Saul – Cllr. Eichner proposed that one of her artworks be hung in the Community Centre in consultation with the family. This was seconded by Cllr. Hugo and AGREED.

152/23 OPEN SPACE ASSETS & MAINTENANCE

1. Report from Allotments Manager – no report.
2. Report from Burials Clerk

DEEDS OF GRANT OF EXCLUSIVE RIGHT TO BURIAL

DEED NO.	GRAVE NO.	SURNAME
DEED 1403	H1L	GADDDEED

DEEDS OF GRANT TRANSFERRED

DEED NO.	GRAVE NO.	SURNAME
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RENEWAL DEEDS OF GRANTS

DEED NO.	GRAVE NO.	SURNAME
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MEMORIALS AND ADDITIONAL INSCRIPTIONS AGREED

DEED NO.	TYPE	SURNAME
DEED 1246	TABLET	LAMPRELL
DEED 1347	HEADSTONE	BLAXALL
DEED 1348	HEADSTONE	BLAXALL
DEED 1394	BENCH	PRINCE
DEED 545	CROSS	STILL

INTERMENTS

NAME OF DECEASED	GRAVE NO.	FULL INTERMENT OR ASHES
MOORE	EC14	FULL
LAMPRELL	GOR176	ASHES
MINNS	B1288	FULL

HEADSTONES LAID DOWN FOR SAFETY: none

3. Street cleaning & litter collection – This was discussed and Cllr. Hugo proposed that zero be put on the lower budget and £5,000 on the upper for a trial of this incentive. This was seconded by Cllr. Gilbert and AGREED with 1 abstention.
4. Proposal for the 'Gleeson' land – this was discussed, and more details would be requested for the next Facilities meeting.
5. Christmas lights – Cllr. Hugo proposed that the lights on the trees behind the Peter Griffiths Hall be renewed. This was seconded by Cllr. Gilbert and AGREED.

153/23 FINANCIAL ISSUES

1. Financial report to date – this had been previously circulated and was NOTED
2. Budget for the next year –
Cemetery fees – Cllr. Eichner proposed that all fees would increase by 50% apart from purchase of ashes plot and interment of ashes. This was seconded by Cllr. Hugo and AGREED.
Room Hire – Cllr. Summers proposed that hire charges be increased as had been previously circulated. This was seconded by Cllr. Eichner and AGREED.

Cllr. Hugo proposed that the discussed budget be adopted as a first draft – attached to these minutes. This was seconded by Cllr. Gilbert and AGREED.

Cllr. Eichner read out the list of 'ideas' from the Community.

154/23 ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL:

Cllr. A J Waters asked if he could be co-opted onto the Facilities committee – he was advised that this was a Full Council decision.

Mrs Wogan asked if there would be a memorial for the late Queen Elizabeth II.

Mrs Wogan said that the fingerpost at The Square needed attention.

The meeting closed at 9.50pm.

SIGNED.....(Chairman) DATE.....

BUDGET PREP FACILITIES

Income streams:	2022-23		2023-24		2024-25		commentary
	budget	actual	budget	to 6m	percent	f'cast 12m	
Allotment rents	1675	2887	1750	908	52	2000	unchanged
Village green hires	750	324	750	648	86	750	unchanged
Village green utilities	100	0	0	0	0	0	unchanged
Burial fees	15000	16921	13000	3079	24	12000	18000 estimate from agreed increases
Grants/misc (amenities)	0	2700	1500	0	0	1000	unchanged
CC-hirings	15000	21143	15000	9074	61	18000	20000 estimate from agreed increases
CC-equip't hire	750	509	400	176	44	400	unchanged
CC-rents	22000	23879	22000	10547	48	22000	22000 incl offset Hambro/Cube
Misc (books/copies)	400	398	400	150	38	400	unchanged
CC-drinks machine	500	635	500	321	64	600	unchanged
Misc - property refunds	0	370	0	3083	0	3100	unchanged
Grants/misc (property)	0	683	0	100	0	100	unchanged
VotG income	4000	3345	4000	980	25	2000	2200 estimate from agreed increases
TOTAL INCOME	60175	73794	42300	24431	58	46600	45700

110%

Expend streams	2022-23		2023-24		2024-25		commentary
	budget	actual	budget	to 6m	percent	f'cast 12m	
Allotment upkeep	1000	458	700	386	55	700	unchanged
VG utilities	250	29	100	263	263	400	to reflect 2023-24
Outdoor m'tce	5000	9939	8000	3743	46	8000	10000 increased activity incl trees
Outdoor planting	1000	979	1000	634	63	750	unchanged
Outdoor equipment	2500	4094	1705	75	4	1000	2500 incl. machinery replacement
Play & skate areas	1000	2771	1500	3134	209	4000	5000 incl accessible play equip
Dog bins	3100	3276	3200	1494	47	3200	3500 inflation uprate
Cemetery admin	300	556	330	256	78	330	350 inflation uprate
Cemetery rates	700	1090	1210	1100	91	1100	1200 inflation uprate
Streetlights-power	4000	5213	6600	2646	40	6600	6600
Streetlights- mtce	7500	6238	8250	3284	40	10000	20000 estimated inflation uprate
CC - rates & services	20000	33739	33000	24280	74	50000	65000 both cost codes together
CC - upkeep/cleaning	12000	4852	13200	4257	32	12000	1000 inflation uprate
CC - drinks machine	500	1090	770	525	68	1000	5000
CC - enhancement	3250	4333	0	0	0	0	500
VotG non youth equip	500	224	500	0	0	0	500
VotG running costs	9500	2132	4000	2227	56	3000	4000 inflation uprate
Bus shelters	0	0	0	105	0	105	0 covered
Offsite car park	0	0	0	150	0	150	0 by
Notice boards	0	0	0	9	0	0	0 CIL
TOTAL EXPENDITURE	72100	81013	84065	48568	58	102335	126750

plus £20,000 allocated to CC refurbishment reserve