

MINUTES OF THE MEETING OF THE FACILITIES COMMITTEE HELD ON 16th JANUARY 2024 IN THE GARDEN ROOM OF THE COMMUNITY CENTRE AT 7.30PM

PRESENT: Cllrs. Hugo (Chair), Eichner, Summers & A M Waters

APOLOGIES: Cllrs. Cocks, Gilbert, Scott & Taylor-Smith

NOT PRESENT:

IN ATTENDANCE: The Clerk & Asst Clerk & one member of the public

1/24 PUBLIC QUESTIONS

None

2/24 APOLOGIES

Cllrs. Cocks (no reason given), Gilbert (holiday), Scott(work), Taylor-Smith (family) & Cllr. Waters for being late

3/24 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

4/24 RECORDS OF THE MEETINGS OF THE FACILITIES COMMITTEE HELD ON 7TH NOVEMBER 2023

Cllr. Eichner proposed the records of the Facilities Committee of 7th November 2023 be approved. This was seconded by Cllr. Summers and AGREED

5/24 TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION

The Report had been previously circulated (within the briefing note) and was NOTED.

- 1 Community Centre refurbishment – NOTED
- 2 Public Library lease renewal – NOTED
- 3 Crittall windows – quotes being obtained. - NOTED
- 4 Cemetery land research – The Clerk advised he had a meeting with Wealden District Council on 17th January – NOTED
- 5 Rush Green culvert – NOTED
- 6 Street cleaning project The Clerk advised he had a meeting with Wealden District Council next month – NOTED
- 7 Fly tipping incident – The Clerk would suggest a donation towards the cost of clearance.

6/24 BUILDINGS & STREET ASSETS; DISCUSSIONS/DECISIONS

1. Bus shelter repair – Cllr. Hugo advised that a tarpaulin had been put over the roof of the bus shelter and the repairs would be started once the weather improved.

Cllr. Waters joined the meeting at 7.45

2. Fingerpost repairs/removals – The maintenance team would be asked to look at the fingerpost to see if repairs were possible.
3. Additional CCTV – Cllr. Hugo proposed that a quote be obtained for extra CCTV on Newlands Place. This was seconded by Cllr. Summers and AGREED.
4. Memorials for deceased community members –
Mr Fred Bishop – The Asst Clerk advised that she had spoken to a family member who had suggested renaming a room in the Community Centre in memory of Fred Bishop.
Cllr. Eichner proposed that the Main Hall be renamed the 'Fred Bishop Hall' and a plaque be erected. This was seconded by Cllr. Summers and AGREED
Queen Elizabeth II – Cllr. Summers proposed a quote be obtained for a memorial bench for the Community Centre (with an upper ceiling of £600) This was seconded by Cllr. Hugo and AGREED

7/24 OPEN SPACE ASSETS & MAINTENANCE

1. Report from Allotments Manager – no report. The Clerk advised that the rubbish would be removed as soon as the weather improved.
Report from Burials Clerk – no report
2. Gleeson land proposal – There was discussion about this proposal and it was agreed that Cllr. Summers and Janet Lamprell would meet on Tuesday 23rd January and arrange a date to meet with Arabella Harding and members of the Committee for further discussion.
3. Tree works – after discussion, Cllr. Hugo proposed that a quote be obtained for a survey and future costs. This was seconded by Cllr. Waters and AGREED

8/24 FINANCIAL ISSUES

1. Financial report to date – this had been previously circulated and was NOTED
2. Budget priorities for the next year – pavement cleaning/clearing. Cllr. Summers would compile a list of overhanging hedges and bring to the office for letters to be sent.
Voluntary cleaning of the pavements etc would be taken to the Outreach working group for discussion.
3. Maintenance staffing – It was felt that maintenance staffing should be increased and this would be discussed by Personnel Committee and then brought to Finance & Policy committee.

9/24 ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL:

Cllr. Eichner asked if a sign could be put up in the ‘Chequers Bus Shelter/bike rack saying ‘no storage of bikes for over 7 days’.

The meeting closed at 8.55pm.

SIGNED.....(Chairman) DATE.....