

## FOREST ROW PARISH COUNCIL COMMITTEE STRUCTURE AND REMITS - 2009

AMENITIES	GENERAL PURPOSES & TRAFFIC	COMMUNITY CENTRE	FINANCE	PUBLIC RELATIONS	PLANNING
Allotments	Boundary Changes ®	Maintenance/ improvement to the site, buildings and facilities ( <i>excl. Council Offices</i> )	Accounts/Audit/ Bank/Tax	Notice Boards	Planning Applications
Car Parks ( <i>excl. Community Centre, incl. Weirwood</i> )	Bus Services/Stops/ Shelters	Hire Charges ®	Standing Orders	Advertising/ Publicity	Forward Planning ®
Play Equipment	Bylaws ®	Conditions of Hire	Health & Safety	Press Releases	Structure Plans
Rights of Way ( <i>Footpaths</i> )	Car Parking - general	Bookings	All Grants	Citizen of the Year Award	TPOs
Trees (general)	Clocks	Recruiting and organisation of café volunteers	Insurance	Best Kept Garden Competition	<b>BURIALS</b>
Village Greens	Emergency Planning	Playgroup and other users	Legal Matters ®	Best Dressed Christmas Window Competition	Burials Fees
Gilham Lane Spring	Sports Facilities & FR Sports Ground Assn.	Landscaping of site	Precept ®	Environment Award	Chapel
Litter & Dog Fouling	Services/ Lighting/Public Utilities	Monthly Market/Car Boot Sale ( <i>Incl. Parish Council stall</i> )	Wayleaves	General Appearance of Village	Cemetery Upkeep/Tip
Seats	Footways/Roads/ Access	Café	Staffing & Recruitment	War Memorial	Trees
Forester's Link	Pedestrian Crossings	Marketing of Facilities	Staff Salaries and Conditions of Service	<b>RELIEF ROAD</b>	Response to consultations on Bypass/Relief Road ®
Newlands Place	Traffic Calming		Superannuation	Website	
Land at Stonepark Drive	Youth Centre (Maintenance of building)		All other staff issues	Community Liaison Grp/ Inc. Local Action Team	
	Bypass/Relief Road				

### NOTES:

- All Committees to have delegated powers other than for the following matters which must be confirmed by Full Council – BYLAWS, BOUNDARY CHANGES, FEES, FORWARD PLANNING, LEGAL ACTION, PRECEPT, RELIEF ROAD (marked as ® for recommendation to Full Council)
- All salaries to be confirmed by the Finance Committee
- Each Committee can form a Sub-Committee with remits (i.e. advisory or action committee) and membership and length of service clearly minuted

- Reports from Sub Committees to be made to a relevant Committee –unless deemed urgent – when they can report to Full Council. Reports from representatives on Outside Bodies to be made to Full Council unless deemed urgent when they can report to the first relevant committee.